

06 08 2010 School Board Meeting

Call Meeting to Order

Acceptance of Agenda

1. [C-1 Accept the agenda of the June 8, 2010 School Board Meeting as Revised](#)

Attachment: [Superintendent-Designate Contract \(2\) SN.pdf](#)

Attachment: [Superintendent Contract \(2\) SN.pdf](#)

Attachment: [2010-2011 Staffing Plan Org Charts Cost Sheets and Job Descriptions 6-8-10 BD.pdf](#)

Attachment: [TDAs.pdf](#)

Motions:

Motion to accept the agenda of the June 8, 2010 School Board Meeting as Revised. - PASS

Vote Results

Motion: Lori Cunningham

Second: Hazel Sellers

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

Dick Mullenax - Aye

## Invocation

2. [Paster Wayne Blackburn, Victory Assembly of God, Lakeland](#)

## Pledge of Allegiance

3. [Henry Nguyen, Churchwell Elementary](#)

## Special Recognitions

4. [Florida Education Summit's Best Practice Recipients](#)
5. [Recycle Bin Decorating Contest Winners](#)
6. [Bank of America Recognition](#)
7. [John Dillion Award](#)

## Public Comments on Agenda Items

8. [SPEAKERS](#)

### Minutes:

Marianna Capozziello, President of the Polk Education Association, questioned line items 16-36, budget revisions in the amount of \$216,155 moving funds from Department Operating Budgets to Capital Outlay, to purchase computers and equipment. She commented the purchases are inappropriate given the financial future of the district and the goal should be keeping people working.

Dr. McKinzie reminded the School Board that the departments were not given capital funds this year and due to their managing their operational budgets they are able to transfer the funds to replace equipment. Dr. McKinzie stated that \$3.5 million was allocated to school budgets for school technology. When replacing computers, the needs are evaluated by the Technology Division to ensure that a replacement is necessary. Older computers are not thrown away but are used for parts, placed in schools for student use, or placed in community centers.

## Approval of Minutes

9. [C-8 Approve Minutes of the May 25, 2010 Work Session](#)

Attachment: [05 25 10 Work Session Minutes.pdf](#)

Motions:	
Motion to approve the minutes of the May 25, 2010 Work Session.	- PASS
Vote Results	
Motion: Lori Cunningham	
Second: Margaret Lofton	
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Margaret Lofton	- Aye
Dick Mullenax	- Aye
Frank O'Reilly	- Aye
Hazel Sellers	- Aye

10. [C-9 Approve Minutes of the May 25, 2010 School Board Meeting](#)

Attachment: [05 25 10 School Board Minutes.pdf](#)

Motions:	
Motion to approve minutes of the May 25, 2010 School Board Meeting.	- PASS
Vote Results	
Motion: Dick Mullenax	
Second: Margaret Lofton	
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Margaret Lofton	- Aye
Dick Mullenax	- Aye
Frank O'Reilly	- Aye
Hazel Sellers	- Aye

11. [C-10 Approve Minutes of the May 25, 2010 Special School Board Meeting](#)

Attachment: [05 25 10 Special School Board Minutes.pdf](#)

Motions:

Motion to approve the minutes of the May 25, 2010 Special School Board Meeting. - PASS

Vote Results

Motion: Hazel Sellers

Second: Margaret Lofton

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

Approval of Consent Agenda

12. [C-11 Approve Consent Agenda](#)

Motions:

Motion to approve the consent agenda. - PASS

Vote Results

Motion: Lori Cunningham

Second: Margaret Lofton

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax	- Aye
Frank O'Reilly	- Aye
Hazel Sellers	- Aye

## New Administrator Announcements

### 13. [New Administrators](#)

## Consent

### Business Services General Items

#### 14. [C-13 Removal of Obsolete Storeroom Supplies](#)

#### 15. [C-14 Financial Statements - April 2010](#)

Attachment: [April Financial Package.pdf](#)

#### 16. [C-15 Bid Recommendations for June 8, 2010 Board Meeting](#)

Attachment: [Bid Rec 6-8-10.pdf](#)

### Business Services Budget Revisions

#### 17. [C-16 Budget Revision Request - Student Services \(9712\)](#)

#### 18. [C-17 Budget Revision Request - Teen Parent Program \(9713\)](#)

#### 19. [C-18 Budget Revision Request - Systems Applications \(9111\)](#)

#### 20. [C-19 Budget Revision Request - Information Services \(9811\)](#)

#### 21. [C-20 Budget Revision Request - Internal Audit Services \(8200\)](#)

#### 22. [C-21 Budget Revision Request - Human Resource Services \(9301\)](#)

#### 23. [C-22 Budget Revision Request - Workforce Ed Business \(9743\)](#)

#### 24. [C-23 Budget Revision Request - ESE \(9710\)](#)

#### 25. [C-24 Budget Revision Request - Wellness \(9723\)](#)

#### 26. [C-25 Budget Revision Request - Health Education Services \(9720\)](#)

#### 27. [C-26 Budget Revision Request - IST \(9801\)](#)

28. [C-27 Budget Revision Request - Purchasing \(9420\)](#)
29. [C-28 Budget Revision Request - Accountability \(9106\)](#)
30. [C-29 Budget Revision Request - Music \(9708\)](#)
31. [C-30 Budget Revision Request - Warehouse Operations \(9422\)](#)
32. [C-31 Budget Revision Request - School Based Operations \(9350\)](#)
33. [C-32 Budget Revision Request - Computer Networking \(9803\)](#)
34. [C-33 Budget Revision Request - Instructional Technology \(9821\)](#)
35. [Budget Revision Request - Workforce Ed Industrial & Technology \(9746\)](#)
36. [C-35 Budget Revision Request - Workforce Ed Business \(9743\)](#)
37. [C-36 Budget Revision Request - Workforce Ed Cooperative \(9744\)](#)

#### Business Services Grant Applications

38. [C-37 Florida Learn and Serve Model School Grant Application 2010-2011](#)  
Attachment: [LS Leader School board summary.pdf](#)
39. [C-38 Florida Learn and Serve Polit Project Grant Applications 2010-2011](#)  
Attachment: [ViewDoc.pdf](#)
40. [C-39 Florida Learn and Serve Grant Renewals 2010-2011](#)  
Attachment: [LS Renewal School Board Summary.pdf](#)

#### Business Services Contracts

41. [C-40 Contract, LFS, Title II, \\$51,900.00](#)  
Attachment: [CSA LFS Days2&3 Summer 2010.pdf](#)  
Attachment: [BUDGET IMPACT ANALYSIS-LFS Days 2-3.pdf](#)  
Attachment: [SoW LFS Days 2-3 Non-Title I Elem & Secondary.pdf](#)
42. [C-41 Contract, LFS, Title I, \\$186,452.50](#)  
Attachment: [Contract - LFS-Title I \(ARRA\) 8-31-9-30.10.pdf](#)  
Attachment: [BIA LFS \\_ARRA\\_ 8-31-9-30.10.pdf](#)  
Attachment: [StWK LFS \\_ARRA\\_ 8-31-9-30.10.pdf](#)
43. [C-42 Modification to Agreement with Beth Ingram and Associates, \\$125,000.00](#)

Attachment: [ModificationBethIngramBUDGET IMPAC T09-10 Private.pdf](#)  
Attachment: [Beth Ingram Modification Private School 5-10.pdf](#)  
Attachment: [ModificationtoBethIngramSTATEMENT OF WORK 09-10 PrivateSchool.pdf](#)

44. [C-43 Blackboard License Renewal Amendment 2010-2011](#)

Attachment: [1 - Blackboard - PS AC User Increase Amend v2 \(5-6-10\).pdf](#)  
Attachment: [1 - Blackboard - BUDGET IMPACT ANALYSIS 2010-11.pdf](#)

45. [C-44 Renewal of Polk County Full-Time District Virtual Education Contracts](#)

Attachment: [PolkExecutedMSA0709.pdf](#)  
Attachment: [BUDGET IMPACT ANALYSIS 2010-11 PCDVIP\(2\).pdf](#)  
Attachment: [FLVS FT K-12 VIP Contract 2010-2011.pdf](#)  
Attachment: [K12 Virtual Polk2010Renewal.pdf](#)  
Attachment: [School Board Summary \(2\).pdf](#)  
Attachment: [K12 VirtualPowerspeak.pdf](#)  
Attachment: [VIP Approved Providers.pdf](#)

46. [C-45 Renewal of Polk Virtual Franchise Contract with FLVS](#)

Attachment: [BUDGET IMPACT ANALYSIS 2010-11 Franchise\(2\).pdf](#)  
Attachment: [FLVS Franchise Contract 2010-2011vApril 8 2010.pdf](#)  
Attachment: [School Board Summary \(2\).pdf](#)

47. [C-46 Third Addendum to Learning Resource Center of Polk County, Inc., \\$6,000.00](#)

Attachment: [Addendum Agreement for LRC2 Private Schools.pdf](#)

48. [C-47 Contract, CollegeBoard, Academic Rigor, \\$76,000](#)

Attachment: [Polk County 2010-11 \(PD\) 2010S-K12-8105 Final v2.pdf](#)

49. [C-48 Modification to Agreement with Peace River Center, ESE, \\$10,000.00](#)

Attachment: [First Modification Peace River Center contract 2009 2010.pdf](#)

Business Services Donations - CASH

50. [C-49 \\$500.00 Donation from Cleveland Court PTO to Cleveland Court Elementary](#)

51. [C-50 \\$750 Donation from Susan Donahue to Alturas Elementary](#)

52. [C-51 \\$1,500 Donation from the Alturas Elementary PTA to Alturas Elementary](#)

53. [C-52 \\$1,048.84 Donation from the Garden Grove Elementary PTO to Garden Grove Elementary](#)

54. [C-53 \\$600 Donation from FSU Foundation, Inc. to Inwood Elementary](#)

55. [C-54 \\$5,000 Donation from Publix Supermarkets Charities, Inc. to Harrison School for the Arts](#)

56. [C-55 \\$500.00 Donation from Drs. Jeffrey and Brenda Reddout to Harrison School for the Arts](#)

Business Services Donations - NON CASH

57. [C-56 Non-Cash Donation \(in-kind services\) from Central Florida Health Care, Inc to Head Start](#)

Business Services Purchasing Items for Learning Division

58. [C-57 Online Subscription Services from Gale Cengage--\\$76,795/ 2010-11](#)

Attachment: [BUDGET IMPACT ANALYSIS - Cengage Gale 2010.pdf](#)

Attachment: [Sole Source - Gale polkcountysole 05 2010.pdf](#)

Attachment: [Gale Cengage Quote.pdf](#)

59. [C-58 Online Subscription Services from Thinkronize, Inc. \\$65,700/2010-2011](#)

Attachment: [Quote - Nettekker 10-11 Polk County School District FL order form.pdf](#)

Attachment: [BUDGET IMPACT ANALYSIS - Nettekker 2010.pdf](#)

Attachment: [Sole Source NT Sole Source Letter - nT 20100202 JV.pdf](#)

60. [C-59 Waive of Bidding-Purchase of Instructional Materials for Dual Language \\$76,037.34](#)

Attachment: [Eastside June 2010.pdf](#)

Attachment: [Sleepy Hill June 2010.pdf](#)

Attachment: [Sole Source Letter June 2010.pdf](#)

Attachment: [Lake Marion Creek June 2010.pdf](#)

Attachment: [Palmetto June 2010.pdf](#)

Attachment: [Sandhill June 2010.pdf](#)

Attachment: [Title III Impact Form 09-10 Final.pdf](#)

Facilities & Operations General Items – Architectural Services

61. [C-60 Project #C-00256 Mulberry Middle \(Major Campus Renovation\)](#)

Facilities & Operations General Items – Construction Services

62. [C-61 Project #C-00273-Winter Haven Senior-Master Plan \(Phase III\)](#)

63. [C-62 Project #C-00274-Kathleen Senior-Master Plan \(Phase III\)](#)

64. [C-63 Project #C-00256-Mulberry Middle-Major Campus Renovation](#)



65. [C-64 Project #C-00275-Crystal Lake Middle-Elevator/Toilet Room Remodel/Exterior Renovation](#)

66. [C-65 Project #C-00148-Lawton Chiles Middle Academy-New Parking Improvements](#)

Attachment: [LawtonChilesMidAcadbidtabpaving.pdf](#)

67. [C-66 Project #C272-Auburndale Senior-Master Plan \(Phase II\)](#)

#### Human Resource Services Recommendations

68. [C-67 Recommendations for Administrative and Instructional Personnel Actions](#)

Attachment: [Administrative and Instructional Recommendations Agenda 6-8-10.pdf](#)

Minutes:

\*\*\*Approved Personnel Recommendations

are recorded in Supplemental Book

71 A 09, Pages 418 - 445.\*\*\*

69. [C-68 Recommendations for Non-Instructional Personnel Actions](#)

Attachment: [Non-Instructional Recommendations Agenda 6-8-10.pdf](#)

Attachment: Non-Instructional Recommendations Term Suppt 6-8-10.pdf (Confidential Item)

Minutes:

\*\*\*Approved Personnel Recommendations

are recorded in Supplemental Book

71 A 09, Pages 418 - 445.\*\*\*

70. [C-69 Recommendations for Temporary Duty Assignments](#)

Attachment: [TDAs.pdf](#)

Minutes:

\*\*\*Approved Personnel Recommendations

are recorded in Supplemental Book

71 A 09, Pages 418 - 445.\*\*\*

Support Services General Items

71. [C-70 Vehicle Auction](#)

Attachment: [Auction Inventory 2009-10.pdf](#)

Support Services Field Trip Requests

72. [C-71 Out of State Field Trips](#)

Attachment: [field trip form-agenda 06.08.10.pdf](#)

Regular

Administration - School Board

73. [R-72 Appointment of Polk County Superintendent of Schools](#)

Motions:

Motion to approve appointment of Dr. Sherrie Nickell as Superintendent of Schools effective November 1, 2010. - PASS

Vote Results

Motion: Frank O'Reilly

Second: Lori Cunningham

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

74. [R-73 Contracts with Dr. Sherrie Nickell](#)

Attachment: [Nickell-Superintendent Contract FINAL with changes accepted 6-8-10.pdf](#)

Attachment: [Nickell-Superintendent-Designate Contract Final with changes accepted 6-8-10.pdf](#)

Motions:

Motion to approve the contract with Dr. Sherrie Nickell, Superintendent Designate, effective September 1, 2010 through October 31, 2010 as revised. - PASS

#### Vote Results

Motion: Lori Cunningham

Second: Margaret Lofton

Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Margaret Lofton	- Aye
Dick Mullenax	- Aye
Frank O'Reilly	- Aye
Hazel Sellers	- Aye

#### Motion Minutes:

Mr. Bridges discussed minor revisions to the contract as discussed at the Work Session:

#### Designee Contract:

- Paragraph 4, Insurance, changing references to 'other employees' to 'administrative employees'.
- The sentence involving long-term disability will now read: The Board shall provide to the Superintendent-Designate with a long-term disability insurance policy as offered to all administrators.

#### Superintendent Contract:

- Paragraph 4: Adjustments to Compensation: Beginning July 1, 2011, the Superintendent shall receive annual increases of no less than the average annual increase received by administrators in the school system for the following school year.
- Paragraph 5: Insurance: The Board shall provide the Superintendent and her immediate family health insurance coverage under the group health insurance program for other administrative employees or a comparable plan, at the discretion of the Board.
- The Board shall provide the Superintendent with a long-term disability insurance policy as offered to all administrators. The Board shall also

provide a term life insurance policy in the amount of twice the beginning salary for the Superintendent....

- Paragraph 15: Termination: Notice period has been changed to six months rather than five months.

Mr. Bridges reported there is no published job description for a superintendent; it is described by state statute and regulation. Therefore, delete the last sentence of paragraph 2.

Paragraph 2: Acceptance: The Superintendent hereby accepts employment as Superintendent and the Board and mutually agree that during the term of this Agreement, the Superintendent shall be and will perform the duties of Superintendent in and for the public schools of Polk County, Florida, as prescribed by the rules and regulations of the State of Florida and by the rules and regulations of the Board and the State Board of Education.

Motions:

Motion to approve the contract with Dr. Sherrie Nickell, Superintendent of Schools, effective November 1, 2010 as revised. - PASS

Vote Results

Motion: Lori Cunningham

Second: Margaret Lofton

Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Margaret Lofton	- Aye
Dick Mullenax	- Aye
Frank O'Reilly	- Aye
Hazel Sellers	- Aye

Motion Minutes: Dr. Nickell voiced her appreciation for the honor in being appointed the next superintendent. There is much to learn over the next few months. She deeply appreciates the incredible support and encouragement she has received throughout the county. Dr. Nickell stated that the district faces turbulent times as we grapple with the challenging economy yet must continue to focus on student achievement. The work being done by our teachers and other employee groups is critical for student success but so is the

support of families and communities. We cannot do it alone. We will persevere and we will be successful as we keep the focus on increasing student achievement. We must increase the graduation rate, increase the literacy rate, and close the achievement gap among sub groups. Dr. Nickell stated that her faith is strong, her resolve is firm and her heart is committed to doing the very best for Polk County Public Schools.

Facilities & Operations General Items – Property Management - Land

75. [R-74 Auburndale High School - Property Acquisition](#)

Attachment: [06 08 10 Resolution 2009-2010-22.pdf](#)

Attachment: [06 08 2010 Aerial Exhibit - Christian Property- AHS.pdf](#)

Attachment: [06 08 2010 Aerial Exhibit - Christian Property.pdf](#)

Motions:

Approve Resolution 2009-2010-22 authorizing the acquisition of the Christian property for campus expansion of Auburndale High School. - PASS

Vote Results

Motion: Tim Harris

Second: Lori Cunningham

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Margaret Lofton - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

Public Hearing

To begin no earlier than 1:31 PM

76. [SPEAKERS](#)

Minutes:

Marianne Capozziello, President of Polk Education Association, urged the Board to use caution as they spend the district's resources. Some staff are

significantly rewarded while others receive nothing.

Dr. McKinzie responded that Class size requirements are an important component to the changes within the Staffing Plan. There was a reorganization of the Business Services Department which was a necessity as recommended by the Board. (This department reduced their staff last year and did not hire for vacant positions.) The plan also includes a reduction in the Human Resource Services Division.

Mr. Mullenax voiced concern that the Retirement Position is being eliminated and that retirees won't receive the level of service as in the past. Dr. McKinzie explained that this position is being absorbed by Laura McCabe who is a detailed-oriented person. Her position was created to take over when the current person retired and she has been learning the responsibilities during the period.

Mr. Harris spoke on the Equity and Compliance position being downgraded to an Analyst and the elimination of the Retirement Position within the Human Resources Department. He stated that the Equity and Compliance position, while responsible for a very important annual report, affects only one person; while everyone will be affected by the loss of the Retirement Analyst position. He suggested expanding the position and making it more of an advisory position rather than combining it with Laura's other duties. Mr. Harris stated he could not support the Staffing Plan as it is presented.

Mrs. Fields reported that in the work session the combined Retirement Analyst position will be in place for one year.

77. [R-75 2010-2011 Staffing Plan, Organizational Charts and Job Descriptions](#)

Attachment: [2010-2011 Staffing Plan Org Charts Cost Sheets and Job Descriptions 6-8-10 BD.pdf](#)

Minutes:

Motions:

Motion to approve 2010-2011 Staffing Plan,  
Organizational Charts and Job Descriptions. - PASS

Vote Results

Motion: Lori Cunningham

Second: Frank O'Reilly

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Nay

Margaret Lofton	- Aye
Dick Mullenax	- Nay
Frank O'Reilly	- Aye
Hazel Sellers	- Aye

Superintendent's Report

78. [Superintendent's Report](#)

Minutes:

Dr. McKinzie reported that the State has announced a delay in providing the FCAT scores in Math, Reading, and Writing due to a problem with their Assessment company. This is a state-wide issue. It is anticipated that the scores will be mailed at the end of June. This delay will impact scheduling of students, hiring, staff development, school improvement plans, school grades, AYP, Differentiated Accountability, Recognition Funds, and other areas.

Attorney's Report

79. [R-77 Request Authority to Advertise Public Hearing](#)

Motions:	
Motion to approve advertising a public hearing for the Student Code of Conduct on July 22, 2010.	- PASS
Vote Results	
Motion: Hazel Sellers	
Second: Tim Harris	
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Margaret Lofton	- Aye
Dick Mullenax	- Aye

Frank O'Reilly	- Aye
Hazel Sellers	- Aye

Auditor's Report

Board Members' Report

80. [Frank O'Reilly, District 1](#)

Minutes:

Mr. O'Reilly congratulated our graduates and teachers for a terrific year. He also complimented Kay Fields for her outstanding job as Board Chair this year and Sherrie Nickell on her appointment as Superintendent.

81. [Lori Cunningham, District 2](#)

Minutes:

Mrs. Lori Cunningham congratulated all our graduates and staff for a successful year.

She attended the very first Haines City High School IB graduation program and the Medallion Ceremony.

Mrs. Cunningham congratulated Dr. Sherrie Nickell on her appointment as Superintendent and looking forward to her leadership to take the district to the next level.

82. [Hazel Sellers, District 3](#)

Minutes:

Mrs. Hazel Sellers reported that the Steering Committee will be making a recommendation to the Insurance Committee on the RFP bid results for Vision Insurance. Also, Joy Myers, Risk Management Director, has offered to do a presentation on the Dental and Insurance RFP process if the Board so desires.

Mrs. Sellers congratulated Dr. Nickell on her appointment and she looks forward to watching the district grow over the next few years.

83. [Dick Mullenax, District 4](#)



Minutes:

Mr. Mullenax congratulated Dr. Sherrie Nickell on her appointment as Superintendent Designate and Susan Copeland for being named President-Elect of the Consortium of Florida Education Foundations.

84. [Kay Fields, District 5](#)

Minutes: Mrs. Fields voiced appreciation to Paster Blackburn, Henry Nuygen, Leah Lauderdale, and Wes Bridges.

85. [Margaret Lofton, District 6](#)

Minutes:

Mrs. Margaret Lofton stated that for the past several weeks people across the district have thanked her for her support of appointing Sherrie Nickell as the next superintendent. People even gave a standing ovation during meetings showing their love and admiration of Dr. Nickell. Mrs. Lofton stated that the district will continue to be in good hands and the foundation laid by Dr. McKinzie will grow. She stated there will be hard decisions to make due to budget cuts, loss of revenue, and the recent FCAT debacle.

Mrs. Lofton congratulated Angie Gordon, Principal, and the staff at Oscar J. Pope Elementary for increasing their scores by 26 points.

86. [Tim Harris, District 7](#)

Minutes: Mr. Harris praised the work of Carrie Robertson, Reading Resource teacher, for going beyond her duties to provide assistance and encouragement to students and staff at Combee Elementary.

Public Comments Addressing Items Not on Agenda

87. [SPEAKERS](#)

Minutes:

Marianne Capozziello, President of Polk Education Association, distributed information on the financial concerns facing the nation. She stated that \$23 Billion is need nationwide to maintain the current level of education.

#### Adjournment

Meeting adjourned at 2:51 PM. Minutes were approved and attested this 22nd day of June, 2010.

\_\_\_\_\_  
Kay Fields, Board Chair

\_\_\_\_\_  
Gail F. McKinzie, Ph. D., Superintendent